

Subject:	IPC JURY HANDBOOK – PROPOSALS TO AMEND	Annex No. -	62
Author:	Richard 'Buzz' Bennett, Chair, Rules & Regulations Committee	Agenda ref. -	21.5.1
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JURY HANDBOOK

Amend Part 3; Procedures for meetings of the Jury (5)

The Jury President has authority to conduct the meeting as he sees appropriate **and in accordance with SC5, 4.7.3 (1) must ensure that, during the protest hearings/evidence taking, no member of the Jury expresses, orally or otherwise, a personal opinion and shall permit no discussion between Jury members to take place in the presence of the person(s) presenting the protest, in the presence of those giving evidence or in the presence of any other person(s). In addition, either before or after the protest hearings/evidence taking, no Jury member shall engage in discussion about or explanation of the Jury decision with the person(s) presenting the protest, or with any other parties.**

All speakers should address everything they say to the Jury President, and only one speaker should be recognised by the Jury President at a time. Normally the meeting will proceed as follows:

Jury Handbook ANNEX 3

Amended to make it clear that the Jury President will send the Jury report to both FAI and the IPC President.

IMPORTANT NOTE: *This Report, together with details of all protests, has to be sent by the Jury President to the FAI Secretary General and to the IPC President within 8 days of the conclusion of the event ~~and to the IPC President.~~*

FEDERATION AERONAUTIQUE INTERNATIONALE

Secretary General

Maison du Sport Internationale

Av, de Rhodanie 54

CH – 1007 Lausanne

Switzerland

(place and date)

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REPORT OF THE JURY PRESIDENT TO THE FAI

EVENT DETAILS

TITLE/NAME	
DATE	
LOCATION	
ORGANISING NAC	
NUMBER OF JUMPS	
NUMBER OF EVENTS	
NUMBER OF COMPETITORS	
DISQUALIFICATIONS: YES/NO	

EVENT PERSONNEL

MEET DIRECTOR	
DEPUTY MEET DIRECTOR	
CHIEF JUDGE	
SAFETY OFFICER	
FAI CONTROLLER	

IPC JURY

PRESIDENT	
MEMBER 1	
MEMBER 2	

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ANNEX 3 continued

REPORT OF THE JURY PRESIDENT TO THE FAI (continued)

COMPLAINTS AND PROTESTS

NUMBER OF COMPLAINTS	
TOTAL NUMBER OF PROTESTS ADMITTED	
NUMBER OF PROTESTS WITHDRAWN	
NUMBER OF PROTESTS UPHELD	
NUMBER OF PROTESTS FAILED	
AMOUNT OF PROTEST FEES RETAINED AND INCLUDED	

Also included you will find the Jury decisions (reports as transmitted to the Meet Director) pertaining to the above protests, and all other documents regarding above protests. **I understand that the complete Jury Report file will be sent by me to both the FAI and to the President of the IPC Bureau.**

DATE & PLACE	
JURY PRESIDENT SIGNATURE	

Comments:

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At the conclusion of the event:

- Verify and approve the competition results and post notice re same
- Verify that prize-giving is planned in accordance with the FAI Protocol for Award-giving and Closing Ceremonies at FAI championship
- Jury Final Report to Meet Director (see Annex 2, Jury Handbook)
- Report of the Jury President to FAI **and the IPC President** (see Annex 3, Jury Handbook)
- Conduct Event Debriefing (**if necessary and appropriate**)
- Event Debriefing Report to be sent to the IPC Bureau and the relevant IPC Competition Committee/s
- Ensure expense reimbursement forms completed correctly and signed by FAI Controller
- Send list of entrants and competition results electronically to FAI within 24hrs (see Sporting Code General Section 3.16.2)
- Confirm that final amount of Sanction Fee has been paid