



# FAI Seminar for Delegates from NACs and ASCs

**2009-10-13 – 2009-10-14 INCHEON, KOREA**

## **Welcome and introduction to the Seminar**

Setting the scene; the objectives of the seminar, the content of the programme, the participants – “who's who”.  
Initial presentation.

## **FAI as Facilitator**

What is FAI? Life cycle of FAI Competitions.  
Important Documents. How can FAI help the organizers of international events ? Organizer agreements : Rights, Liability, Responsibilities.

## **Formal Meeting Procedures**

Actions to be taken before, during and after international conferences etc – proposal for a checklist.  
A brief summary of the most common terminology.  
How to make a motion.  
How does the President act on different decisions.

## **Lobbying or “ How to be convincing “**

Lobbying must be seen as a " win-win " situation?  
The lobbyists ABC.  
How are we seen upon by others ? Intercultural differences.  
How to carry out a good lobbying campaign.  
What makes a good lobbyist ?  
Useful things.

## **Environmental issues**

How can an international competition be arranged with maximum consideration for the environment ?  
Environmental certification. Could the FAI Environ-mental Commission certify international competitions?

## **FAI Handbook for Compétition Organizers**

Presentation of a new, practical handbook for Competition Organizers"

## **General Discussion Forum**

**Summary, Conclusion**

Bengt-Eric Fonsell